

<b>Testwood School</b> <b>Policy for Careers, Education, Information and Guidance (CEIAG)</b>	
Key Responsibility area:	Mr Ward/ Mr Ainsworth
Last Review:	May 2023
Next Review:	May 2024

#### Revision History

Version	Date	Amendments	Initials
V1.1	15/03/2018	Changed references to TSC to Testwood School	AS
V1.2	25/9/2018	Incorporated Gatsby Benchmarks	GM
V1.3	11/5/2020	Reviewed - Key responsibility changed	PW
V1.4	29/04/22	Revised date change	JB
V1.5	03/05/23	Revised date change	JB

[Article 6](#) (life, survival and development) Every child has the right to life. Governments must do all they can to ensure that children survive and develop to their full potential.

#### A) Rationale

Testwood School is committed to providing a comprehensive Careers Education Information and Guidance (CEIAG) programme. Our CEIAG programme will fulfil all statutory duties in accordance with the Government's careers strategy. It will ensure that all students are fully advised and able to make well informed choices for their future career and educational pathways.

The statutory requirements for Year 7 to 11 are delivered through a planned programme of activities according to the 8 Gatsby Benchmarks.

- Benchmark 1) A Stable Careers Programme
- Benchmark 2) Learning from Careers and Labour Market Information
- Benchmark 3) Addressing the Needs of each student
- Benchmark 4) Linking Curriculum to Careers
- Benchmark 5) Encounters with Employers and Employees
- Benchmark 6) Experiences of Workplaces
- Benchmark 7) Encounters with Higher Education
- Benchmark 8) Personal Guidance

#### B) Purpose

The purpose of Testwood School's CEIAG policy is to:

1. Recognise the requirement for equality of opportunity in respect of gender, race, and disability
2. Recognise the need for confidentiality and impartiality within the CEIAG programme
3. Recognise the entitlement of students to CEIAG
4. Aspire and motivate students to reach their maximum potential
5. Empower and support all students to make the right choices
6. To identify additional support, especially for our vulnerable groups
7. To promote STEM opportunities, particularly for girls

### **C) Outcomes**

To achieve the best possible outcomes for all our students, Testwood School will ensure that:

1. There is a designated named Careers Leader
2. Students will receive 1-2-1 interviews with the independent career advisor
3. All vulnerable students will be offered additional support to meet their individual needs
4. Resources will be available to all in the Learning Resource Centre
5. Tutors will be kept well informed of opportunities and information relating to careers
6. All staff contribute to CEIAG through their roles as tutors and subject teachers

### **D) Monitoring, Evaluation and Review**

1. Half-termly line management meetings will take place between the Careers Leader and senior leader to identify targets, students' ongoing needs and areas for improvement
2. The independent careers advisor will be responsible for keeping up to date information on individual students' career pathways
3. The independent careers advisor will be responsible for tracking the progress of year 11's applications to college or an apprenticeship programme
4. College and training provider's destination data collected during the Autumn term for previous year 11's
5. Feedback regularly collected from students, colleges and business partnership to evaluate activities
6. An annual partnership agreement is negotiated between the careers provider

This policy was approved by the Board of Trustees and will be reviewed bi-annually

Date policy agreed: May 2023

Date of review: May 2024

Signature of the Chair of Trustees: May 2023