



## **Terms of Reference - Student Wellbeing and Curriculum Panel**

### **Aims and Vision:**

The SW&C Panel will promote and support the three strategic objectives of the FTB:

- to set the strategic direction of the school
- to hold the school leadership accountable for the school's performance
- to ensure financial probity

### **Membership:**

A minimum of 3 Trustees, also in attendance the Headteacher and members of the Senior Leadership team responsible for curriculum and pastoral care.

Chair: If the chair of a panel is unable to fulfil the role, due to unforeseen circumstances, then the Chair of Trustees can delegate the Vice Chair to take on the role, or elect in one of the other panel members. The temporary role to be held until the end of the academic year.

**Quorum:** 3 trustees

**Meetings:** A minimum of one meeting a term with others as required.

### **Main Purpose**

The Student Wellbeing and Curriculum Panel will work alongside the Headteacher and Senior Leadership team to ensure all groups of students are supported with their safeguarding and wellbeing needs, and are offered a broad and balanced curriculum.

### **Duties**

- To discuss on a termly basis issues relating to Students Welfare and safeguarding.

- To ensure maintenance of, and monitor policies relating to student welfare, safeguarding and discipline
- To review and monitor inclusion data provided by the school, Local Authority and external agencies
- Gather information to ensure the committee has a good understanding of the school's pastoral system and communication with the parents / guardians and maintain this effectively
- To provide an unbiased subcommittee when required for representation on a panel of 3, for student / parental appeals / grievance
- Monitor the schools progress regarding student care / wellbeing, attendance and behaviour and SEND, in line with SIP / Ofsted
- Create opportunities to visit the school to share information and concerns with the students involved in 'student voice' activities, and understanding feedback from students directly at least once a year.
- Ensure the Pupil Premium budget is spent appropriately and effectively to narrow the gap in all areas to non-Pupil Premium children.
- Hold the Senior Leadership team to account in all matters to do with safeguarding, well-being and curriculum.

#### **Policies:**

To review and approve, and submit to the Full Trustees Board for ratification, the following policies:

- Access Arrangements Policy
- Admissions Policy
- Allegations of Abuse Against Staff
- Allergens Policy
- Attendance Policy
- Anti-Bullying Policy
- Behaviour for Learning
- Careers Policy
- Careers (CAEIG)
- Child Protection Policy & Safeguarding
- Code of Conduct for Extracurricular Sports Activities
- Collective Worship
- Complaints Policy
- Curriculum Policy
- Data Protection
- Drugs Policy
- Emotional Wellbeing & Mental Health Policy
- High Attaining Students Policy
- Literacy Policy
- Lost Property Policy
- Marking and Feedback Policy
- Medical Policy
- Nutrition

- Photography and Video in Schools
- Physical Activity Policy
- Procedures in the Event of High Temperatures
- Relationships and Sex Education
- Restrictive and Physical Intervention Policy
- SEN Policy
- SMSC
- Student Vehicle Policy
- Teaching and Learning Policy
- Uniform Policy
- Whistleblowing Policy
- WP Policy

**Administration and Reporting:**

- Committee members are entitled to five working days written notice of meeting and agenda
- All meetings to be minuted and the minutes will name those present
- Minutes will be available on Governor Hub
- The National Governance Association NGA recommends that Boards of Trustees arrange virtual meetings by telephone, video conference or through an online platform, as and when required, but ensuring that it is done in an inclusive manner.

**Date agreed: 1 October 2023**

**Date due for renewal: October 2024**

**Signature of Chair of Board of Trustees : K Williams**