

Careers Provider Access Policy



Key Responsibility area:	NA/SW&C
Last Review:	October 2024
Next Review:	October 2025

Revision History

Version	Date	Amendments	Initials
1.0	12.01.22		NA
2.0	09.01.23		NA
3.0	02.10.23	Updated annual programme	NA
3.1	02.10.24		NA

Introduction

This policy statement sets out Testwood Schools' arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact: **Mr N Ainsworth, Careers Lead:**
Telephone: 023 80862146 / Email: nainsworth@testwoodschool.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers –

APPENDIX 1: ANNUAL CALENDAR OF EVENTS

Please speak to our named Careers Lead to identify the most suitable opportunity for you. The Testwood School policy on safeguarding sets out the approach to allowing providers into school as visitors to talk to our students. The Safeguarding Policy is available on our website www.testwoodschool.co.uk

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. We will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Co-ordinator. Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Co-ordinator who will distribute the relevant information to students.

This policy was approved by the Board of Trustees and will be reviewed bi-annually.

Testwood School – Careers, Education Information and Guidance Annual Programme 2024-25 (CEIAG)-Appendix 1

Year 7	Autumn Term 1	Spring Term 2	Summer Term 3
	<p>PSHE –Careers: Intro. Into World of Work (Sessions-Interests, qualities, skills and Jobs)</p>	<p>PSHE –Careers: Intro. Into World of Work (Sessions-Interests, qualities, skills and Jobs)</p> <p>National Apprenticeship Week 3rd-9th February 25</p> <p>Business Speed Networking Event- 20th March 2025</p> <p>NCW Assembly & Events 3rd March -8th March 2025</p>	<p>PSHE –Careers: Intro. Into World of Work (Sessions-Interests, qualities, skills and Jobs)</p>
Year 8	Term 1	Term 2	Term 3
	<p>PSHE-(Careers-Sessions on personal qualities, exploring industry/careers, introduction to apprenticeships).</p>	<p>PSHE-(Careers-Sessions on personal qualities, exploring industry/careers, introduction to apprenticeships).</p> <p>National Apprenticeship Week 3rd-9th February 25</p> <p>Year 8 Business Speed Networking Event. Thursday 27th February 2025 Period 4 / 5.</p> <p>NCW Assembly & Events 3rd -8th March 2025</p>	<p>PSHE-(Careers-Sessions on personal qualities, exploring industry/careers, introduction to apprenticeships).</p>
Year 9	Term 1	Term 2	Term 3
	<p>PSHE-(Careers-Sessions on employability skills, Making choices- GCSE's, Job interests, Personal branding and Equal opportunities).</p> <p>Business Speed Networking Event- 28th November 2024</p>	<p>PSHE-(Careers-Sessions on employability skills, Making choices- GCSE's, Job interests, Personal branding and Equal opportunities).</p> <p>Choices Assembly- January 2024 (Careers Adviser)</p> <p>Information and Options Evening 25th January 25 (Careers Advisor in attendance)</p> <p>National Apprenticeship Week 3rd-9th February 25</p> <p>NCW Assembly & Events 3rd-8th March 2025</p> <p>IBM Futures Competition- June 2025</p>	<p>PSHE-(Careers-Sessions on employability skills, Making choices- GCSE's, Job interests, Personal branding and Equal opportunities).</p> <p>Southampton University-Careers & Apprenticeship Fayre May 2025</p> <p>Southampton –Get Inspired Event. 8th May 2025</p>

Year 10	Term 1	Term 2	Term 3
	<p>Careers Fayre- Information & Guidance Evening – 25th Sept 24.</p> <p>PSHE-Careers : (Work experience, Post 16 choices, apprenticeships-future jobs)</p> <p>Early Careers Interview (additional interviews for Disengaged /SEN/ PP students). Nov. Yr11 Mocks.</p> <p>Yr10 Totton College-course taster days Term 1.</p> <p>Year 10 MTCP-Maritime transport Career Day- Southampton</p> <p>Year 10 Vocational-T-Level-Apprenticeship Pathways workshop with S.U.N.</p> <p>21st November-Year 10 Work Experience Evening- with EBP South.</p> <p>11th December-Health Science-University Campus visit</p>	<p>PSHE-Careers : (Work experience, Post 16 choices, apprenticeships-future jobs)</p> <p>Oxford University Trip- January 2025 (TBC)</p> <p>(More Able students).</p> <p>Careers Mentoring</p> <p>(additional interviews for disengaged/SEN/PP/ low career aspiration students)</p> <p>National Apprenticeship Week 3rd-9th February 25</p> <p>Understanding Apprenticeships-S.U.N. workshop</p> <p>Totton College Futures Fair-March 2025 (TBC)</p> <p>NCW Assembly & Events 3rd-8th March 2025</p> <p>Bournemouth University Campus visit: 5th March 25</p> <p>Festival of Industries- Bournemouth University-18th March 2025</p> <p>Yr10 Totton College-course taster days-Term 2</p>	<p>Careers Interviews-June (interviews for disengaged/SEN/PP/ low aspirations students)</p> <p>PSHE-Careers : (Work experience, Post 16 choices, apprenticeships-future jobs)</p> <p>Southampton Apprenticeship Fayre-May 2025</p> <p>Get Inspired Events-New Forest and Southampton 8th May 2025</p> <p>Year 10 Work Experience: 19-23rd May 2025</p> <p>College Taster Days- Beginning of 30th June– 12th July 2025</p>
Year 11	Term 1	Term 2	Term 3
	<p>Careers Fayre- Information & Guidance Evening – 25th Sept 24.</p> <p>Flying Start-Post 16 options :SUN workshops-24th Oct.24</p> <p>Careers Mentoring (additional interviews for disengaged/SEN/PP students)</p> <p>Further Education Assemblies- September-October 2024</p>	<p>Careers Mentoring (additional interviews for disengaged/SEN/PP students)</p> <p>Brock College Interviews- Jan –Feb 2025 (onsite)</p> <p>National Apprenticeship Week 3rd-9th February 25</p> <p>NCW Assembly & Events 3rd-8th March 2025</p>	<p>Careers Mentoring (additional interviews for disengaged/SEN/PP students)</p>

	PSHE: Careers-personal statements Post 16 Ed.(4 lessons)		
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This Careers programme of events is subject to change due to events being cancelled or postponed by event organisers providing the event for Testwood pupils. All Testwood School events will go ahead as planned in most cases unless due to unforeseen reasons they need to be cancelled or re-arranged. Some events as yet have not confirmed dates.